

AQO
Staff Meeting Minutes
January 7, 1997

Ms. Pettibone declared her new year's resolution to get more stuff done. Consider 1997 the year of execution. The January AQO MMR's will concentrate on strategies and plans for accomplishing results. If you aren't prepared with your plans yet, you need to get prepared before you come for your appointed time. (the MMR's are HQ only -- Districts will not participate altho all AQO metric owners are still responsible for debriefing their District counterparts).

As you prepare for the January MMR's and are thinking hard about your metrics and initiatives, it's a good time to think about what needs to be done to continue the successes you're envisioning into FY 98 and beyond. Keep track of those ideas, because you'll soon be involved in the FY 98 and beyond planning.

For groups where a member of the Executive Team is the principal DCMC representative, action officers need to be sure that schedules of future meetings and any changes are provided quickly so that calendars can be planned. When there is a conflict between the executive's calendar and the meeting date, action officers should ask their counterpart if the meeting can be rescheduled to allow the DCMC Principal to attend. Team Chiefs or Ms. Pettibone can provide assistance as needed.

The Army has a cost reduction and reinvestment initiative. Goal is to reduce program costs by 20% and plough savings into modernization. The Army POCs will be calling us for ideas and participation. Copies of the briefing charts being sent to all teams.

Program Manager Magazine issue Jan-Feb has some good information on Acquisition Reform Day. Ms. Pettibone has a copy if anyone would like to borrow.

Major Floyd Smith is the new AQO Executive Officer, CDR Jim Seveney is now an AQOF team member.

DCMC Ethics Counselor is now Kate Drost, 767-6065. If you have questions do not hesitate to call.

AQO needs to improve on responsiveness to suspenses.

We have just started our second quarter of FY 97, don't forget quarterly performance counseling for last quarter.

AQOJ

- Training Priorities being briefed to BPT on Jan 7.
- Senior Functional Advisors: Working group will be here at headquarters during the week of January 13 to finalize details of SFA concept.
- One Book Reengineering: draft chapters are now posted on the DCMC Homepage for comment. The comment period has been extended to January 17. At that time, comments will be forwarded to policy owners for review and possible revision of chapters.
- Acquisition Reform Day #2: Planning is underway. Mr. Lalumiere is leading the project with support from Kathy Zalonis and Ann Deitz from AQOJ. We are supporting OSD working group as well as planning DCMC-specific topics for use by the field. Heavy emphasis on teaming with other Government and Industry reps. Letter is in for Gen Drewes' signature giving initial details to the field.

AQOA (Customer Support Team)

- With CAPT Merrill's retirement and other personnel changes, we have realigned our team members' responsibilities. Lt Col Brodfuehrer DSN 427-2392 will be the team chief until CAPT Derrick arrives in April. Lt Col Malloy x2413 is the Air Force customer representative, Mr. Darrin x2383 is Army, Ms Costa x2377 is Navy and DARPA, Mr. Hartnett x2376 is DLA ICP, Mr Casey x2386 is NASA.

AQOF (Col Harper)

- Defense Manufacturing Council (DMC) scheduled for 13 Jan 97. Mr. Lalumiere and CAPT Case will attend. Focus of the meeting is the Open Systems-Joint Task Force (OS-JTF) status.
- Acquisition Reform Senior Steering Group (ARSSG) scheduled for 14 Jan 97.
- Acquisition Reform Benchmarking Group (ARBG) scheduled for 17 Jan 97. Mr. Lalumiere will attend.
- Joint Group on Systems Engineering (JGSE) Management Group Meeting 13-15 Jan 97. Col Harper will attend. Focus will be on promulgation of the JACG Performance Based Business Environment (PBBE) documents in the non-aviation business sectors.
- Joint Aeronautical Commander's Group (JACG) Principals Meeting, 22-23 Jan 97 at Tinker AFB. Focus will be the approval of most PBBE documents for distribution in the aviation community and the DoD Deskbook. Gen Drewes and Col McNulty will attend.

The Aviation Engineering Board (AEB) will meet in conjunction with the principals meeting, Col Harper will attend.

-- Anyone with comments on the PBBE products please get them into Col Harper, Col Burckle or Col McNulty by the requested due dates and we will pass them on.

- Allied-Signal Process Improvement Council on 16 Jan 97 at Torrance CA. Col Harper will attend as co-chair.

- Maj Steve Latsis is transitioning to the SPI team. CDR Jim Seveney has joined the AQOF Team.

- Software Management Review Council (SMRC) scheduled for 5 Feb 97.